

EHHOA Board Meeting Minutes
December 2, 2018

Members Present:

Jacques L'Heureux, President
Brent Adams, Treasurer
Nicole Baucom, Chair - Architectural Review Committee

EHHOA Members Observing/Participating:

Dean Dimotsis

The meeting was held at the Yancey Fire Department hall and called to order by Jacques L'Heureux at 6:31 pm.

A copy of the proposed meeting agenda was handed out by Jacques. The minutes from the September 9th BOD Meeting were reviewed. A recommendation was made by Jacques to accept the minutes as written, Nicole recommended approval of the minutes.

Treasurer's Report

Account Balance (per October statement)	
YTD Income	\$12,717.67
YTD Expenses	\$ 9,273.57 (first 10 months of the year)
Operating Fund	\$ 8,515.45
Reserve	<u>\$28,836.17</u>
Total	\$37,351.62

APMS has initiated liens and warrants relate to the past due accounts.

Anticipated expenses during 2019 are expected to remain relatively consistent.

Architectural Review Committee Report:

Nicole reported that there was only one recently submitted Architectural Review Committee Request Form. This form for a replacement front door was approved.

President's Update:

- a. The semi-annual property inspection was conducted by APMS in October. Over 45 letters to homeowners were sent out. This represents approximately 20% of the homes in the neighborhood. Some improvements have already been observed. The tone of the letters sent to homeowners was modified following comments received during the annual homeowner's meeting in September.
- b. Pothole repairs – noted deficiencies have been reported to VDOT via their webpage.
- c. Update of speed control initiatives:
 - i. Frank and Jacques attended the "Donuts with Deputies" event at Wilson Elementary School that was held on 11/10. Discussion with Sheriff Smith requesting greater Augusta County speed patrols was successful.
 - ii. On 11/11 an Augusta County Sheriff posted a deputy who issued several speeding tickets.
 - iii. A request was also made to have the speed trailer set up again in the neighborhood.
- d. Status of Augusta County initiative to modify the Emerald hills common area. The County's contract geotechnical engineers conducted a survey in late October by drilling several bore holes. An e-mail response from the County point of contact (Doug Wolfe) on 11-22 had no further information to share. Any modifications to the wetlands area would be at the County expense.

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- e. Several liens and warrants were drafted by APMS in October to collect past due annual fees.
- f. Feasibility of establishing additional committees
 - i. Neighborhood watch – ask for volunteers in Spring newsletter
 - ii. Flower / Entranceway Committee

Tasking for APMS.

- g. Need to get update on by-laws
- h. Possible meeting at APMS week of December 10th.
- i. The purpose of the meeting is simply a meet and greet with office staff and to review and discuss goals for 2019. Issue debit card to Brent Adams.
- j. Update on recent property sales. This has not been a smooth process.

The 2019 calendar was reviewed and dates for next year's BoD and Annual Homeowners meeting were selected. The 2019 meetings will be:

March 3 rd	Q-1 BoD Meeting
June 2 nd	Q-2 BoD Meeting
September 8 th	Q-3 BoD Meeting
September 9 th	Annual Homeowner's meeting
December 1 st	Q-4 BoD Meeting

Nicole said that she would confirm the availability of the Yancey Fire House for the proposed meeting dates.

Proposing a different date for the Spring Yard Sale (other than the Saturday of Mother's Day Weekend) was discussed. Jacques said that he would check with Teaverton to see when they usually have their neighborhood yard sale. The date can be published in the Spring newsletter.

New issues

Recent vandalism incidents and street lighting. The locations of street lamps shown on the neighborhood street map were reviewed. Installing street lighting in the entire neighborhood would be a costly initiative and not feasible. There was discussion regarding encouraging homeowners to utilize their own exterior lights to illuminate driveways and front porch areas. At the end of the day this would be more cost effective than obtaining construction permits and trenching to install underground cables. There would need to be communications on this.

There was discussion about the Neighborhood Watch Program. Information about Augusta County's neighborhood watch was provided by Jacques to Dean Dimotsis. He offered to contact the County Sheriff's department regarding their program and how to go about setting up a program in Emerald Hills.

Note: Josh Graves is the Crime Prevention Officer for the Augusta County Sheriff's Office and he oversees the Neighborhood Watch Program,

There was discussion regarding developing a survey to send out to homeowners asking for feedback and suggestions as to what the owners expected to see changed in the neighborhood. The same survey (Survey Monkey) could be used to solicit interested volunteers to serve on a Neighborhood Watch team.

Executive Session: not required at this meeting.

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Jacques moved that we adjourn, Nicole seconded the motion. Meeting was adjourned at 7:20.

The next BOD meeting is scheduled for: Sunday March 3rd at 6:30 pm.

Submitted by:
Jacques L'Heureux, President
12/9/18

Approved 3/3/19