

**EHHOA BOD Meeting Minutes  
December 3, 2017**

Members Present:

Jacques L'Heureux, President  
John Muire Murie, Treasurer  
Nicole Baucom, Chair - Architectural Review Committee

EHHOA Members Observing:

None

The meeting was held at the Yancey Fire Department hall and called to order by Jacques L'Heureux at 6:35 pm.

A copy of the proposed meeting agenda was passed out by Jacques. The minutes from the September 11<sup>th</sup> Annual Homeowner's meeting were reviewed. A recommendation was made by Jacques to accept the minutes as written, seconded by Nicole.

Treasurer's report: John reviewed the most recent financial statement and explained that a copy was sent to him late due to the recent personnel change at APMS. Andrea Konstant, who had been the point of contact for the financial reports, is no longer with APMS. Nicole reported that our new point of contacts are Terry Weaver and Page Stough.

There was discussion about major expenses for next year. John said that he would contact Poppy's Landscaping requesting an updated quote to provide landscaping services for next year. John will also contact APMS (Terry Weaver) requesting a quote to update the EHHOA bylaws.

A list of the properties that are past due on payment of the homeowner's fees was reviewed. A follow-up is needed with APMS to determine if past-due notification letters have been or will be sent out again.

The proposed \$10.00 per year increase in the Homeowner's fee that was proposed during the September 11<sup>th</sup> meeting was discussed. A motion to formally increase the homeowner's fee was made by Jacques and seconded by John. This increase would be communicated to homeowners in the Spring Newsletter and again when the bills are sent out. The proposed increase had already been mentioned in the Fall Newsletter which was distributed to homeowners on 11/17.

The Calendar for 2018 was reviewed so as to schedule next year's quarterly meetings. The following dates were proposed:

Q-1 BOD Meeting	Sunday March 4 <sup>th</sup> at 6:30 pm
Q-2 BOD Meeting	Sunday June 3 <sup>rd</sup> at 6:30 pm
Q-3 BOD Meeting	Sunday September 9 <sup>th</sup> at 6:30pm
Annual HOA Meeting	Monday September 10 <sup>th</sup> at 6:30 pm
Q-4 BOD Meeting	Sunday December 2 <sup>nd</sup> at 6:30 pm

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These meeting dates need to be confirmed with the Yancey Meeting Room Scheduler. Nicole said that she would call to confirm that the meeting room is available on these dates. The date of May 12<sup>th</sup> for the annual yard sale was also confirmed.

Neighborhood issues: Nicole reported on the semi-annual property inspection that APMS conducted on November 29<sup>th</sup>. Nicole accompanied Terry Weaver and Page during this inspection. APMS intends to send out an e-mail to all homeowners to summarize what their concerns are about what they observed. The most prevalent problems are with mildew growing on siding, faded shutters, broken basketball hoops and overgrown unmaintained shrubbery. The next drive through inspection is scheduled for April 2018.

The Vacant Secretary Position was discussed. In light of there being no respondents from the announcement in the fall newsletter, this position will temporarily remain vacant. Jacques agreed to write the meeting minutes for this meeting.

Nicole reported on the three recently submitted Architectural Review Committee Request Forms.

New Business: none

Executive Session: not required at this meeting.

Jacques moved that we adjourn, Nicole seconded the motion. Meeting was adjourned at 7:10.

Submitted by:  
Jacques L'Heureux, President  
12/10/17

**Updates**

Approved 12/3/17 BOD minutes at the 3/4/18 BOD meeting. Changed spelling of Muire to Murie.