

Application for Property Improvement Modification Request Application

Please mail completed form to:

Architecture Committee
Emerald Hills Homeowners Association Inc.
PO Box 1024
Fishersville, VA 22939

INSTRUCTIONS: Fill this form and, if required, the project sketch form completely and mail to the Board at the address above.
MODIFICATION REQUEST REQUIRED: Residents are required by the CC&R's to submit a "Modification Request" for approval by the Board of Directors before you do any exterior modifications to your property. This includes home painting, structural additions, fences, walls, sheds, pools, etc.
CC&R: Review the covenants in your copy of the CC&R's or use the CC&R's online at <http://ehhoa.info/> .
ALLOW 3 WEEKS FROM RECEIPT FOR REVIEW: Your modification request will be reviewed by the Architectural Review Committee (ARC). Please allow at least three weeks from date of receipt of your modification request for this review.
CONTACT BOARD: Contact the Board via board@ehhoa.info or letter if you have any questions.

Date: Section: Lot#: Email
Name:
Address:
Day phone:
Eve phone:

Type of modification

- Home Addition
- Fence
- Wall
- Arbor
- Basketball Court
- Tennis Court
- Swimming Pool
- Shed
- Play House
- Bath House
- Hot Tub
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Description of the modification:

Color Material
Length Width Height

Provide a brief, complete description of the modification:

Have you discussed this with your neighbors? Yes No

Neighbor's comments, if any:

Sketch included?: Yes No

Include a simple sketch of the modification

Include a plan showing your house, lot lines, and location of the project w/r to your house and lot lines. Use different views and attach additional pages or picture if needed.

Approved _____ Disapproved: _____ Cond. Approval _____ ARC Signature: _____ Date __/__/__

Comments: _____